

**ANNEXURE I**

**Format to be submitted by listed entity on quarterly basis**

1. Name of Listed Entity - %companyName%  
 2. Quarter ending - %quarterEnded%

**i. Composition Of Board Of Director**

Title (Mr./ Ms)	Name of the Director	DIN	PAN	Category (Chairperson /Executive/Non-Executive / Independent/ Nominee)	Sub Category	Initial Date of Appointment	Date of Appointment	Date of cessation	Tenure	Date of Birth	Whether special resolution passed?	Date of passing special resolution	No. of Directorship in listed entities including this listed entity	No of Independent Directorship in listed entities including this listed entity	No of memberships in Audit/ Stakeholder Committee(s) including this listed entity	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity	Membership in Committees of the Company	Remarks
Mr.	Achintya Karati	00024412	AGRPK0201G	ID		24-Oct-2005	03-Aug-2019		24	23-Mar-1946	Yes	03-Aug-2019	6	6	5	5	AC,NRC	
Mr.	Ajay Kumar Saraogi	00130805	AANPA3277E	ED		17-Jun-2020	31-Aug-2020		60	28-Aug-1956	NA		1	0	0	0		
Mr.	Ashok Sinha	00070477	AAZPS2933F	ID		18-May-2019	03-Aug-2019		60	15-Feb-1952	NA		3	3	1	3	AC	
Mrs.	Deepa Gopalan Wadhawa	07862942	AAIPW9627M	ID		03-Nov-2018	03-Aug-2019		60	28-Nov-1955	NA		4	4	1	0	SC,RC	
Mr.	Jayant Narayan Godbole	00056830	ACHPG9889N	ID		29-Jul-2006	03-Aug-2019		24	17-Feb-1945	Yes	03-Aug-2019	4	4	3	1	AC,RC,NRC	
Mrs.	Kavita Yadupati Singhania	00201307	ABTPS6195E	NED		31-Aug-2020	31-Aug-2020			05-Aug-1960	NA		1	0	0	0		
Mr.	Krishna Behari Agarwal	00339934	ACAPA1120H	ID		25-Aug-2007	03-Aug-2019		60	01-Jul-1939	Yes	03-Aug-2019	3	2	2	4	AC,SC,RC	
Mr.	Madhavkrishna Singhania	07022433	BLVPS7688K	ED	CEO	17-Jun-2020	31-Aug-2020		60	19-Oct-1988	NA		1	0	0	0	RMC	
Mr.	Paul Heinz Hugentobler	00452691	AMRPH0421K	NED		17-May-2014	26-Jul-2014			14-Feb-1949	NA		1	0	1	0		
Mr.	Raghavpat Singhania	02426556	BBHPS2125K	ED	MD	17-Jun-2020	31-Aug-2020		60	08-Dec-1984	NA		1	0	1	0	SC	
Mr.	Saurabh Chandra	02726077	AAAPC0733A	ID		18-May-2019	03-Aug-2019		60	11-Apr-1955	NA		2	2	2	0	SC,RC	
Mr.	Sudhir Jalan	00111118	AERPJ3106R	NED		17-Dec-2019	17-Dec-2019			07-Nov-1944	Yes	17-Dec-2019	1	0	2	0	AC,NRC	
Mr.	Suparas Bhandari	00159637	AANPB5896L	ID		29-Jul-2006	03-Aug-2019		24	03-Dec-1945	Yes	03-Aug-2019	2	2	2	1	SC,NRC	
Mrs.	Sushila Devi Singhania	00142549	ABXPS4723L	C & NED		26-Jul-2014	03-Aug-2019			01-Aug-1935	Yes	03-Aug-2019	1	0	0	0		
Mr.	Yadupati Singhania	00050364	ABXPS4722M	ED	MD	24-Nov-1994	01-Apr-2020	13-Aug-2020	36	29-Sep-1953	NA		1	0	0	0		

Company Remarks	
Whether Permanent chairperson appointed	Yes
Whether Chairperson is related to MD or CEO	No

ii. **Composition of Committees**

a. **Audit Committee**

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	Krishna Behari Agarwal	ID	Chairperson	26-Jul-2014	
2	Achintya Karati	ID	Member	26-Jul-2014	
3	Jayant Narayan Godbole	ID	Member	01-Nov-2014	
4	Ashok Sinha	ID	Member	03-Aug-2019	
5	Sudhir Jalan	NED	Member	08-Feb-2020	

Company Remarks	
Whether Permanent chairperson appointed	Yes

b. **Stakeholders Relationship Committee**

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	Krishna Behari Agarwal	ID	Chairperson	26-Jul-2014	
2	Suparas Bhandari	ID	Member	01-Nov-2014	
3	Saurabh Chandra	ID	Member	03-Aug-2019	
4	Deepa Gopalan Wadhawa	ID	Member	03-Aug-2019	
5	Raghavpat Singhania	ED	Member	31-Aug-2020	

Company Remarks	
Whether Permanent chairperson appointed	Yes

c. **Risk Management Committee**

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	Krishna Behari Agarwal	ID	Chairperson	02-Feb-2019	
2	Jayant Narayan Godbole	ID	Member	02-Feb-2019	
3	Deepa Gopalan Wadhawa	ID	Member	02-Feb-2019	
4	Saurabh Chandra	ID	Member	02-Feb-2019	
5	Madhavkrishna Singhania	ED	Member	31-Aug-2020	

Company Remarks	
Whether Permanent chairperson appointed	Yes

d. **Nomination and Remuneration Committee**

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	Sudhir Jalan	NED	Member	25-May-2020	
2	Suparas Bhandari	ID	Chairperson	26-Jul-2014	
3	Achintya Karati	ID	Member	26-Jul-2014	
4	Jayant Narayan Godbole	ID	Member	26-Jul-2014	

Company Remarks	
Whether Permanent chairperson appointed	Yes

iii. **Meeting of Board of Directors**

Date(s) of Meeting (if any) in the previous quarter	Date(s) of Meeting (if any) in the relevant quarter	Whether requirement of Quorum met	Number of Directors present	Number of Independent Directors present
17-Jun-2020	31-Aug-2020	Yes	13	7

Company Remarks	
Maximum gap between any two consecutive (in number of days)	74

iv. **Meeting of Committees**

Name of the Committee	Date(s) of meeting during of the committee in the previous quarter	Date(s) of meeting of the committee in the relevant quarter	Whether requirement of Quorum met (Yes/No)	Number of Directors present	Number of independent directors present
Audit Committee	17-Jun-2020		Yes	5	4
Audit Committee		31-Aug-2020	Yes	5	4
Nomination & Remuneration Committee	16-Jun-2020		Yes	4	3
Nomination & Remuneration Committee		31-Aug-2020	Yes	4	3
Stakeholders Relationship Committee	16-Jun-2020		Yes	4	4
Stakeholders Relationship Committee		31-Aug-2020	Yes	5	4
Risk Management Committee	16-Jun-2020		Yes	4	4

Company Remarks	
Maximum gap between any two consecutive (in number of days) [Only for Audit Committee]	74

v. **Related Party Transactions**

<b>Subject</b>	<b>Compliance status (Yes/No/NA)</b>	<b>Remark</b>
Whether prior approval of audit committee obtained	Yes	
Whether shareholder approval obtained for material RPT	Not Applicable	
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	Yes	

Disclosure of notes on related party transactions and Disclosure of notes of material related party transactions	
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VI. **Affirmations**

1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
2. The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015
  - a. Audit Committee - **Yes**
  - b. Nomination & remuneration committee - **Yes**
  - c. Stakeholders relationship committee - **Yes**
  - d. Risk management committee (applicable to the top 100 listed entities) - **Yes**
3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.- **Yes**
5. a. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. - **Yes**  
 b. Any comments/observations/advice of Board of Directors may be mentioned here:

%affirmComments%
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**Name** : %affirmName%  
**Designation** : %affirmDesignation%

**ANNEXURE III**

**Affirmations**

<b>Broad Heading</b>	<b>Regulation Number</b>	<b>Compliance Status</b>	<b>Company Remark</b>
Copy of the annual report including balance sheet, profit and loss account, directors report, corporate governance report, business responsibility report displayed on website	46(2)	Yes	
Presence of Chairperson of Audit Committee at the Annual General Meeting	18(1)(d)	Yes	
Presence of Chairperson of the nomination and remuneration committee at the annual general meeting	19(3)	Yes	
Presence of Chairperson of the Stakeholder Relationship committee at the annual general meeting	20(3)	Yes	
Whether "Corporate Governance Report" disclosed in Annual Report	34(3) read with para C of Schedule V	Yes	

Note:

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**Name** : **Shambhu Singh**  
**Designation** : **Company Secretary & Compliance Officer**